

# Comments on CS6606 Mid-Term Report

Version: 2012-03-03

Student: \_\_\_\_\_

Mechanics: \_\_\_\_\_

spelling

grammar

citation

For paper submissions only:

double-spaced

title page

numbered pages

Structure: \_\_\_\_\_

organization

length

clarity

Content: \_\_\_\_\_

factual (research)

argument (analysis)

Style: \_\_\_\_\_

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## Notes

### Organization

I recommend, but do *not* require, that you use the following outline for your brief encyclopedia-style essay:

1. Title page
2. One or two sentence introduction/overview
3. Motivation
4. Background
5. Detailed Method (of studies you report on, or of your survey)
6. Examples of Application, Use, or Results
7. Concluding Summary (stressing practical applications)
8. References for further investigation
9. References to sources cited in the body of the essay

### Style

- |   |  |
|---|--|
| <input type="checkbox"/> avoid colloquialisms         | <input type="checkbox"/> report should be self-contained                             |
| <input type="checkbox"/> avoid contractions           | <input type="checkbox"/> treat citations as parenthetical                            |
| <input type="checkbox"/> don't use dangling referents | <input type="checkbox"/> you must provide page numbers when quoting printed material |
| <input type="checkbox"/> omit needless words          | <input type="checkbox"/> provide evidence (or at least citation) for claims          |
| <input type="checkbox"/> conclude with a summary      |  |
- See over page for more comments