

Common Problems Noted in FCS Student Essays*

proposed solⁿ?
lacking necc. foundation
unaware of existing research







CSCI 6606 students see *Principles for Term Paper Grading*

| Problem | Example |
|--|--|
| misspelled words | end-user (note the hyphen) e-mail (<i>not</i> email) et al. (note punctuation) Internet (capitalize proper nouns) lifecycle <i>or</i> life-cycle (<i>not</i> life cycle) naïve (note the diaeresis) Unix (not UNIX, because it is not an acronym) Web and Web-based (capitalize proper nouns), <i>but</i> webpage, webserver and website |
| meaningless words (with improvements) | period of time → period <i>or</i> time in order to → to interval of time period → interval <i>or</i> time interval actually (when used solely for emphasis) → <i>omit</i> really (when meaning very) |
| imprecise language | mention (an incidental reference) . . . <i>when</i> noted, said, found, commented, etc. is what you mean intuitive . . . <i>when</i> you mean familiar or common practice easy-to-use . . . <i>when</i> you mean to refer to the concept of <i>perceived</i> <i>ease-of-use</i> or to a more elaborate concept of usability |
| colloquialisms | a lot, lots of → much <i>or</i> many plenty of → much way better → much better has gone way high questions run through the mind access (<i>as a verb</i>) → <i>perhaps</i> use <i>or</i> gain access to |
| inappropriate terminology | user friendly |

*Version: 21 May 2013

holly:~jamie/Documents/Teaching/General/Editing & Proofreading/Notation/Source/AdditionalNotationNotes,2013-05-21.tex

Editorial and Proofreading Notation (cont.)

| | |
|--|---|
|  | Close gap remove unnecessary horizontal space |
| in order to in order to }  | Delete the text that has been struck out |
|  | Insert (examples follow) |
| ' ^ | insert apostrophe |
| — ^ | insert dash |
| , ^ | insert comma |
| - ^ | insert hyphen |
| □ ^ | insert blank |
| ⊙ ^ | insert full stop (period) |
| ¶ | Start paragraph here |
| ×¶ | Paragraph should not start here Remove break |
| Ⓢ | Check your spelling Examples of common spelling mistakes are on page 1 |
|  8< } | Trim (avoid excessive words — be neither pleonastic nor abstruse) |
| /g | Make this change globally, i.e., throughout your document, not just at this one place |
| !! | Indicates a particularly important or worthwhile part of your essay |
| <u>a</u> | Change underlined letter to capital (uppercase) e.g., <u>i</u> nternet (should be Internet) and <u>www</u> (should be WWW) |
| lc | Change indicated letter to lowercase (uncapitalised) form |
|  | Move the circled character to the location indicated |
|  (second first) | exchange position of words or letters indicated |

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